

Third International Conference on Nuclear Knowledge Management - Challenges and Approaches



Contribution ID: 271

Type: oral

How to Support the Integrate Management System through an Enterprise Content Management Platform?

Thursday, 10 November 2016 09:30 (15 minutes)

2010 the Belgian Nuclear Research Centre SCK•CEN decided to implement an ECM platform in order to manage its information. The main objectives were to centralise in one place all the right and latest versions of information, to improve the usage of internal information and to enhance the efficiency of our activities by standardisation and by supporting document management processes. A program of document migration for the whole institute was set up per group, running over 4 years. Steps were foreseen such as the comprehension of the activities of the end users in order to increase their efficiency, the analysis of type of documentation, the technical aspects, the migration of documents itself, the training and the most important steps - communication and supporting people to change. In 2013 SCK•CEN decided to implement an Integrated Management System. The objectives were i. to improve the safety performance of the organisation, ii. to foster, strengthen and support a strong safety and organizational culture through the development and reinforcement of good safety attitudes and behaviour in individuals and teams, iii. to structure, but at the same time simplify and make more transparent all processes of SCK•CEN clearly defining responsibilities and authorities, iv. to automate these processes by workflows and support the information and data flow by relevant databases. Intrinsically both initiatives have the same end objective being the safety of the installations, of the knowledge and transfer of know-how on processes and projects related to radiation protection, reactor technology, waste and disposal, dismantling. In this paper, we will explain through examples,

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Session Classification: Technical Session 13

Track Classification: Track 1: Strategic and cross-cutting KM issues in organizations