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**Abstract**

This is an example of how to format an abstract. The title is Times New Roman 10 point bold, indented by 1 cm. The text is Times New Roman 9 point, with a first line indent of 1 cm. The abstract is a single paragraph which may be up to 300 words long. It should not contain information not included in the paper. The abstract may not contain references, equations or the word ‘we’. Write ‘the paper’, not ‘this paper’.

## INTRODUCTION

This is an example of how a paper for the Proceedings Series should be formatted. The text above shows how the running head, title, subtitle (if applicable), author names and affiliations, and abstracts should be formatted. The heading immediately above this paragraph is a first level paper heading; it is Times New Roman 10 point regular capitals. The body text of the paper is Times New Roman 10 point regular, with a first line indent of 1 cm.

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TABLE 1. EXAMPLE TABLE

|  |  |  |
| --- | --- | --- |
| Column 1 | Column 2 | Column 3 |
| Align text left | Centre text | Centre text |
| Align text left | Centre text | Centre text |

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## BIBLIOGRAPHY

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ACKNOWLEDGEMENTS

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References

1. AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).
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2. PRESENTER, A., “Title of presentation in sentence case”, Paper No., paper presented at Organization seminar on subject, Location, year.
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BIBLIOGRAPHY

AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

— Title of Book by Same Author in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

AUTHOR, A., AUTHOR, B., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

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1. Text in a footnote is Times New Roman 9 point regular. [↑](#footnote-ref-2)