**International Conference on Nuclear Decommissioning: Addressing the Past and Ensuring the Future**

**15-19 May 2023**

**Vienna, Austria**

**Ref: CN-312/EVT2102336**

**E-Poster Guidelines**

An E-Poster is a PowerPoint presentation designed for a digital screen, combining the benefits of oral and poster presentations. E-Posters allow authors to orally present their research to conference attendees and provides interactive communication and dialogue.

The format allows authors to several options for designing and presenting their research; you may choose to”

1. Create a single slide in PowerPoint, like a typical poster, or
2. Create a 5-minute-long presentation with a maximum of 3 slides which could be presented within the 5-minute poster session timeslot

Authors are encouraged to be creative with their E-Poster by including images or animations. This can help participants remember the presentation and encourage questions or further inquiries following the poster session. E-Posters should be intuitive and self-explanatory so that viewers can also navigate the presentation themselves without the author present.

Poster sessions will typically be held during coffee breaks and lunch breaks. The audience will move to allocated E-Poster stations, where authors will have 3 minutes to present their research and interact with viewers.

The presentations will typically remain available after the end of each poster session and will remain viewable for the rest of the conference, except for when the stations are allocated for other poster sessions. This enables the audience to view posters even if they missed the original session and allows authors to discuss their research outside of their allocated session.

* E-Posters will be displayed on a digital screen
* E-Posters should be prepared in PPT format in a **landscape style** there is no template for the design of your poster, and this can be completed as you see fit
* The E-Poster must include the title of your accepted abstract and your INDICO ID Number
* The final PPT should be uploaded in INDICO as the original PPT file and in a PDF format so it can also be uploaded to the IAEA Conference and Meetings Application
* The Bio Data and Release form to be found on INDICO should also be completed and sent to Decom2023@iaea.org.

You will be assigned an E-Poster LCD panel during the conference. All files will be placed in advance on the laptop connected to one LCD screen used for the conference. Use of personal laptops will not be permitted. IT support will be provided during the conference.