

Information for users

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Creating a Nucleus account

- Go to nucleus.iaea.org
- Click on the 'Nucleus registration' in the right part of the page



- Complete the registration form by entering all the required fields. Required fields are indicated with an asterisk (*). The email address you enter on this form must be a valid address that is owned by you.

Creating a Nucleus account

- Enter a valid password
- Confirm that you have read and agreed to the Terms of Use by clicking the I accept button.

The following messages will appear if your registration has been successful

✔ **Registration successful.**

A confirmation message has been sent to your registered email address. Please follow the instructions in the email to activate your account. Once you have activated your account, you will be able to sign in to NUCLEUS.



Activating your Nucleus account

- Go to your email inbox.
- Open the email with subject line: IAEA NUCLEUS Account Created. The sender will be `DO_NOT_REPLY@iaea.org`.
- If you do not find the email in your inbox, please check your spam or junk mail folders.
- Click on the "Click here to activate" link in the email.



Activating your Nucleus account

- A new browser window or tab will open. If the link does not work, copy and paste the activation URL from the email into your browser's address bar.
- Your NUCLEUS Account will be activated and you will now be able to sign in to NUCLEUS using the username and password entered in the NUCLEUS Registration form. After successful activation of your account the following message will be displayed:



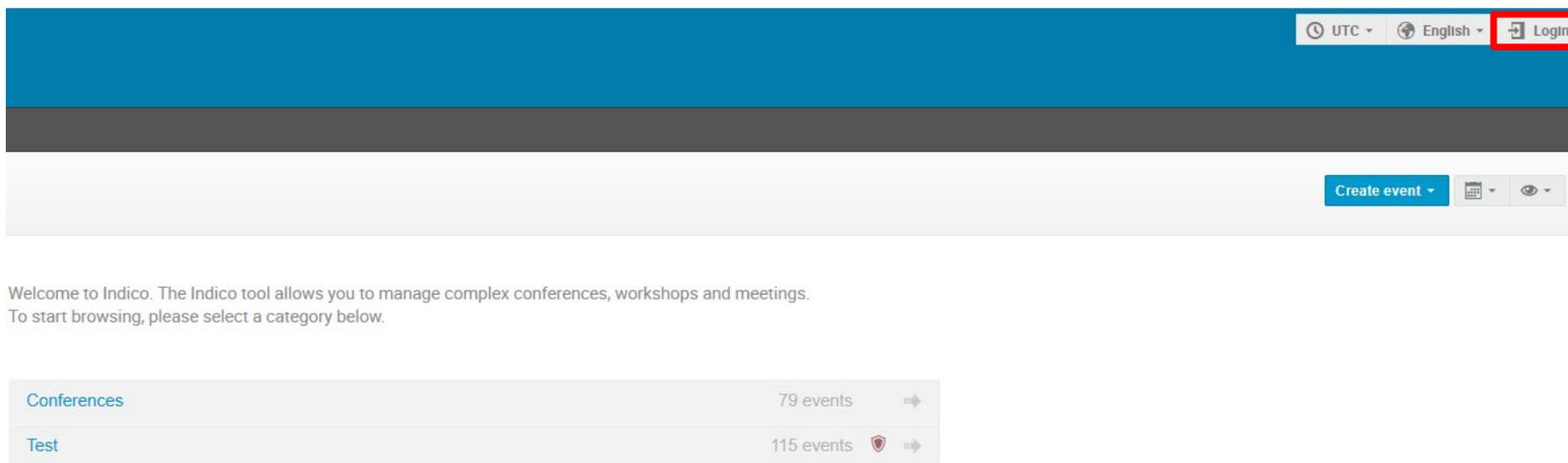
Success

User account activated successfully. You may now sign in to NUCLEUS.



INDICO login

- Go to <https://conferences.iaea.org>
- In the right part of the web page, click on Login button
- Login with your NUCLEUS credentials



The screenshot shows the top navigation bar of the Indico website. The 'Login' button is highlighted with a red box. Below the navigation bar, there is a 'Create event' button and two icons. The main content area displays a welcome message and a list of categories with event counts.

Welcome to Indico. The Indico tool allows you to manage complex conferences, workshops and meetings.
To start browsing, please select a category below.

Conferences	79 events	⇒
Test	115 events	⇒

Technical meeting

- Once you are logged in, go to conferences.iaea.org/event/285
- This page can also be found in your profile, after clicking on your name, roll down menu will appear, here click on *My profile*



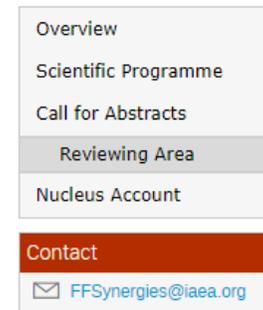
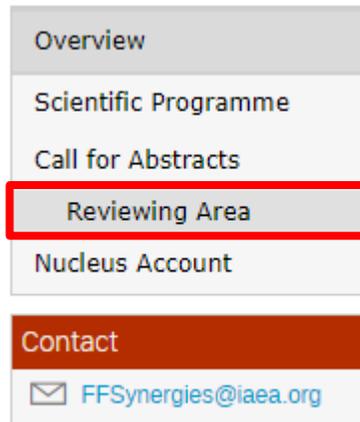
- Then you will see your profile page with events you can access
- Here click on *Technical Meeting on Synergies in Technology Development between Nuclear Fission and Fusion for Energy Production*

Dashboard

A screenshot of the IAEA user dashboard for 'Lorenz GAERTNER'. The dashboard includes a profile picture, a 'Settings' button, and a 'Last login' timestamp of '25 Nov 2021, 09:51'. Below this, there is a section titled 'Your events at hand' which lists two events: 'International Conference on Fast React...' on '25 Apr 2022' and 'Technical Meeting on Synergies in Tech...' on '6 Jun 2022'. The second event is highlighted with a red box, and a red arrow points from the text in the previous block to this event.

Reviewing Area

- Now you are on the page of the technical meeting
- In the left side menu, click on *Reviewing Area*



Reviewing Area

The reviewing area shows the tracks for which you are a reviewer or convener.

3.10 Modelling and simulations

Reviewer

3.11 Design Safety, Safety Analysis and Regulation

Reviewer

3.12 Project management and management systems

Reviewer

3.13 Manufacturing and supply chain

Reviewer

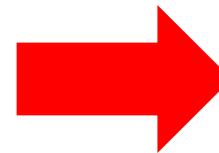
3.14 Construction and commissioning

Reviewer

3.15 Operation and maintenance

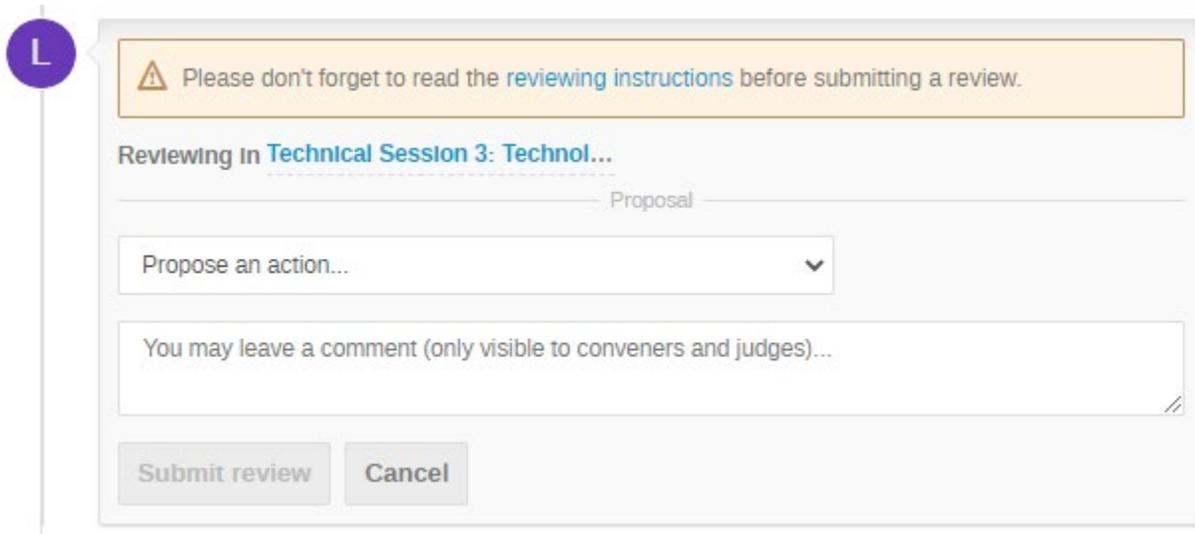
Reviewer

- It will take you to the *Reviewing Area*
- Here you will see the track which was assigned to you for review



Reviewing Area

- You can *Accept*, *Reject* the abstract, propose to *Change the track*, *Mark as duplicate* or *Merge* the abstract.
- You can leave comments



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⚠ Please don't forget to read the [reviewing instructions](#) before submitting a review.

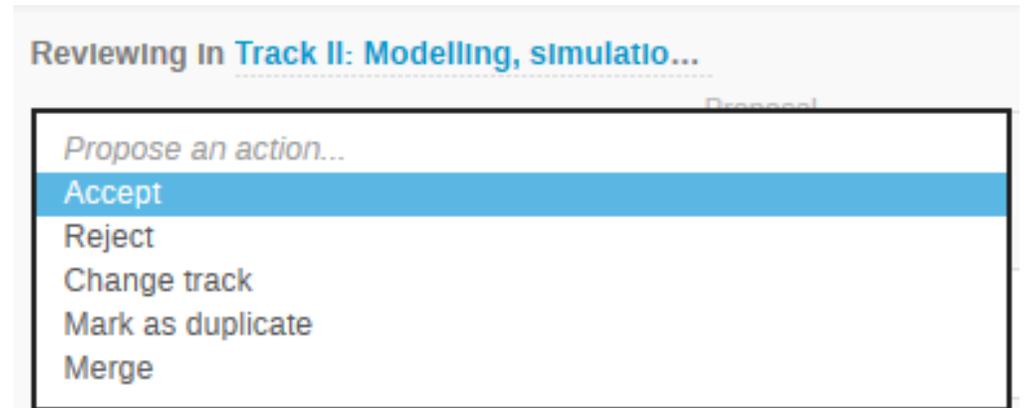
Reviewing in [Technical Session 3: Technol...](#)

Proposal

Propose an action... ▾

You may leave a comment (only visible to conveners and judges)...

Submit review Cancel



Reviewing in [Track II: Modelling, simulatio...](#)

Proposal

Propose an action...

Accept

Reject

Change track

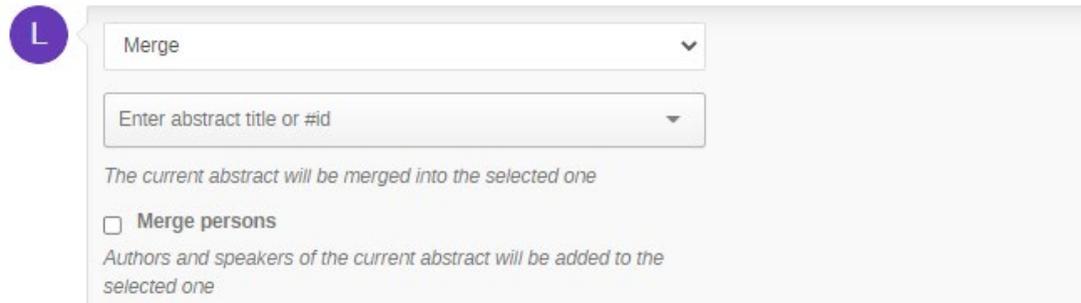
Mark as duplicate

Merge



Last step (IAEA staff)

- Once you made the decision about the abstract and choose to **Accept**, **Reject**, **Mark as duplicate** or **Merge**.
- If **accepted**, we choose a track.
- If **marked as duplicate** or **merged**, we give the corresponding abstract title or #id

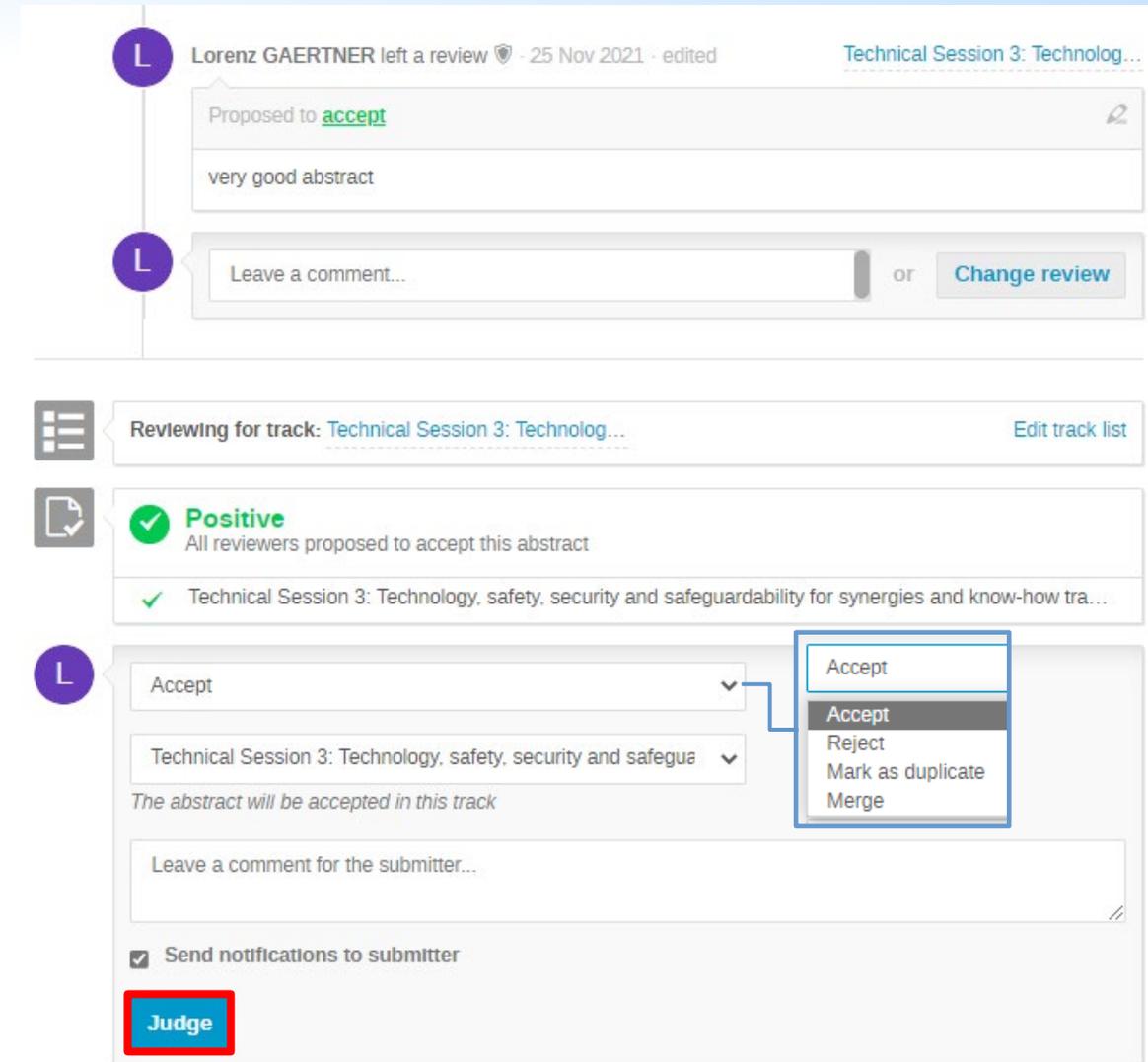


The current abstract will be merged into the selected one

 Merge persons

Authors and speakers of the current abstract will be added to the selected one

- Finally, we click on the **Judge** button to confirm and notify the submitter
- This is the last step of the review process



L Lorenz GAERTNER left a review - 25 Nov 2021 - edited Technical Session 3: Technolog...

 Proposed to **accept**

 very good abstract

Leave a comment... or [Change review](#)

Reviewing for track: [Technical Session 3: Technolog...](#) Edit track list

 **Positive**

 All reviewers proposed to accept this abstract

 Technical Session 3: Technology, safety, security and safeguardability for synergies and know-how tra...

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The abstract will be accepted in this track

Accept
 Accept
 Reject
 Mark as duplicate
 Merge

Leave a comment for the submitter...

Send notifications to submitter

Judge

Thank You

email: L.Gaertner@iaea.org