# PAPER TITLE IN TIMES NEW ROMAN 12 POINT

# BOLD CAPITALS, INDENTED BY 1 cm WITH NO

# MORE THAN 40 CHARACTERS PER LINE

# INCLUDING SPACES

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**Abstract**

This is an example of how to format an abstract. The title is Times New Roman 10 point bold, indented by 1 cm. The text is Times New Roman 9 point, with a first line indent of 1 cm. The abstract is a single paragraph which may be up to 300 words long. It should not contain information not included in the paper. The abstract may not contain references, equations or the word ‘we’. Write ‘the paper’, not ‘this paper’.

## INTRODUCTION

This is an example of how a paper for the Proceedings Series should be formatted. The text above shows how the running head, title, subtitle (if applicable), author names and affiliations, and abstracts should be formatted. The heading immediately above this paragraph is a first level paper heading; it is Times New Roman 10 point regular capitals. The body text of the paper is Times New Roman 10 point regular, with a first line indent of 1 cm.

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Tables must be numbered consecutively and include a table heading. There is no full stop at the end of the heading. IAEA style is to use table borders and lines sparingly. Tables must be mentioned (called out) in the text and should be inserted following the end of the paragraph in which they are mentioned, or on the next page if there is not enough space. Tables are formatted in Times New Roman 9 point regular. For an example, see Table 1.

TABLE 1. EXAMPLE TABLE

|  |  |  |
| --- | --- | --- |
| Column 1 | Column 2 | Column 3 |
| Align text left | Centre text | Centre text |
| Align text left | Centre text | Centre text |

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*FIG. 1. Chart showing the number of words in sections 1 - 4 of this example paper.*

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In accordance with good academic practice, reference sources should be cited in the text to support the assertions it contains. IAEA style is to use numbered references in square brackets. There are different formats for sources such as books [1], internal reports [2], personal communication [3], unpublished data [4], single chapters from books [5], journal articles [6], websites and on-line databases [7], papers from a proceedings [8], presentations including slides and handouts [9], and INFCIRCs [10]. Sources ‘in preparation’ or ‘in press’ use these terms in place of the year. Titles are given in their original languages if these use Latin alphabets, or translated into English for languages that do not use Latin alphabets. Please see the reference list below for examples of how to format the sources numbered [1–11]. The text in the reference list is Times New Roman 9 point regular.

## BIBLIOGRAPHY

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Please put the name of the authors’ organization(s) in English. Do not give the organization’s street address or postal code. For international organizations, no country is given. Please use the name of the country as it is given in the IAEA Member State list (for example, use ‘Russian Federation’, not ‘Russia’).

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Please note the punctuation at the end of the points.

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2. Section bullet point.
3. First subpoint;
4. Second subpoint.
5. Third bullet point.

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Only the font Times New Roman should be used in the paper. The font Symbol should never be used in files intended for publication as it is not a Unicode font and letters may change during production (for example, μSv may print as mSv if the character μ is inserted in Symbol font).

Underlining should not be used. Bold and italic may be used for emphasis, but should be used sparingly. Paragraph line spacing is 12 point for 9 point text, 13 point for 10 point text and 14 point for 12 point text, as used in this example paper. Only one space is used following a full stop.

Footnotes[[1]](#footnote-2) should be used only where necessary. They should be inserted at the end of each page, and not at the end of the paper as endnotes.

ACKNOWLEDGEMENTS

The heading of the acknowledgements section is Times New Roman 10 point bold capitals, centred. The acknowledgements section is an optional section and can be used to list funding bodies and other sponsors of the research, and to mention people who supported the research but whose contribution was not of a type to merit authorship of the paper.

References

1. AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).
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3. LETTER-WRITER, A., Organization, personal communication, Year.
4. RESEARCHER, A., Organization, unpublished data.
5. CHAPTER-AUTHOR, A., “Title of chapter in sentence case”, Book Title in Title Case, Publisher, Place of Publication (Year).
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BIBLIOGRAPHY *(optional section)*

AUTHOR, A., Book Title in Title Case, Series No. if applicable, Publisher, Place of Publication (Year).

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1. Text in a footnote is Times New Roman 9 point regular. [↑](#footnote-ref-2)